



***SB5 Minimum Standards Compliance***

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TO: The Citizens of Glendale and General Public

FROM: Benjamin C. DeClue, City Administrator

DATE: August 24, 2023

RE: FY2023-2024 Publication of Compliance with Minimum Standards Established by Section 67.387.2 RSMo

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During the fiscal year 2023-2024 the City of Glendale met the minimum standards established under Section 67.387.2 RSMo as set forth below:

1. The City of Glendale approved a balanced annual budget as required by RSMo 67.010 for fiscal year 2023-2024 adopted by Ordinance 14-23 on June 19, 2023. Glendale’s budget year runs July 1 – June 30. Ordinance 14-22 and the FY 2023-2024 budget are available for review in the office of the City Clerk.
2. The certified public accounting firm Fick, Eggemeyer, & Williamson is under contract to conduct a financial audit of the FY 2023-2024 fiscal year after the fiscal year ends on June 30, 2024. A copy of said FY 2023-2024 fiscal year audit will be available for review in the office of the City Clerk upon its completion, no later than November/December 2024.
3. The City of Glendale uses the “Asyst” municipal software package from Central Square Technologies to account for all revenues and expenditures for all funds.
4. The City maintained the following adequate levels of insurance to minimize risk:
  - a. General Liability Coverage with a policy limit of \$3,000,000
  - b. Police Liability Coverage with a policy limit of \$3,000,000
  - c. Workers Compensation Coverage with a statutory policy limit
  - d. Public Employee Blanket Bond covering employees with a policy limit of \$50,000
  - e. Public Officials Bond for City Treasurer with a policy limit of \$1,000

Copies of these insurance policies and bonds are available for review in the office of the City Clerk.

5. The City of Glendale provides access in the office of the City Clerk to a complete set of ordinances adopted by the Board of Aldermen and the same are available to the public within ten (10) days of a written request being filed. The City of Glendale maintains an

online version of its Municipal Code accessible via the “City Ordinances” link on the City’s website at <http://www.glendalemo.org>

6. The City of Glendale is served by its own Police Department. The City of Glendale Police Department is currently participating in the accreditation process offered through the Missouri Police Chiefs Association.
7. The Glendale Police Department has written policies regarding the safe operation of motor vehicles, including a policy on police pursuits. A copy of that policy is on file with the Glendale Police Chief and available for review in the office of the City Clerk.
8. The Glendale Police Department has written policies regarding the use of force by its peace officers. A copy of that policy is on file with the Glendale Police Chief and available for review in the office of the City Clerk.
9. The Glendale Police Department has written general orders. A copy of those orders is on file with the Glendale Police Chief and available for review in the office of the City Clerk.
10. The Glendale Police Department has written policies for collecting and reporting all crime and police stop data as required by law. Said policies have been forwarded to the Officer of the Attorney General of the State of Missouri. A copy of those policies is on file with the Glendale Police Chief and available for review in the office of the City Clerk.
11. The City of Glendale contracts for construction inspections/construction code enforcement through the Saint Louis County Public Works Department. The City of Glendale has adopted various national construction codes identical to those adopted by Saint Louis County pursuant to [Section 500.010 -Adoption of County Codes](#) in the City of Glendale Municipal Code and consistent with the requirements of the contract between the City of Glendale and Saint Louis County for construction inspection/construction code enforcement services. Said codes are on file with the Saint Louis County Public Works Department and the office of the City Clerk. Construction code review was conducted in conjunction with the various code review committees of Saint Louis County and by staff.

For more information, please contact City Administrator Ben DeClue, at [bdeclue@glendalemo.org](mailto:bdeclue@glendalemo.org) or 314-965-3600.